



Phone : 0471 2786438 to 2786442  
Email : [projects@milma.com](mailto:projects@milma.com)  
Website : [www.milma.com](http://www.milma.com)  
GST : 32AAAK5375M3ZE

## Kerala Co-operative Milk Marketing Federation Ltd.

Milma Bhavan, Pattom Palace P.O., Thiruvananthapuram – 695004

No. KCMMF/KHO/PROJ/169/2026

17.01.2026

### QUOTATION NOTICE

Sub: Providing and fixing thermal insulation to rooftop area using Aeroflex thermal insulation material at KCMMF Ltd., Head Office, Pattom, Trivandrum –reg.

With reference to above, sealed quotations are invited from reputed Suppliers/Manufactures for the **Providing and fixing thermal insulation to rooftop area using Aeroflex thermal insulation material at KCMMF Ltd., Head Office, Pattom, Trivandrum.** Detailed terms and conditions (commercial & technical) are exhibited in our website. Interested parties may submit their offer in the prescribed format indicating rate (Inclusive of GST). Bidding Document shall be downloaded from our website [www.milma.com](http://www.milma.com).

The Quotation shall be addressed to **The Managing Director, KCMMF LTD, Milma Bhavan, Pattom Palace P O, Trivandrum 695 004 in sealed covers, super scribe with “Quotation- thermal insulation to rooftop area works.”** to be reached us by before 14.00 hrs on or before 23.01.2026. The quotations will be opened at 15.00 hrs on 23.01.2026. Managing Director, KCMMF Ltd. reserves the right to accept or reject any/all quotations without assigning any reason. For further details, please contact Assistant Manager (Projects) at the above office address/phone number, Head Office Pattom, Trivandrum, subject to the following terms and conditions.

## **INVITATION TO BID**

Detailed terms and conditions as indicated in the invitation to bid are contained in the bidding document of the above work.

a.	Bid reference No.	KCMMF/KHO/PROJ/169/2026
b.	Downloading of bid document start	17.01.2026
c.	Last date & time of submission of bids	23.01.2026 at 14.00 hrs
d.	Date and Time of bid opening	23.01.2026 at 15.00 hrs.
e.	Time of completion	30 days
f.	Address for communication and place of bid opening	KCMMF Ltd, Milma Bhavan, Pattom,Trivandrum.
g.	Bid validity	60 days
i.	Bid document can be downloaded from our website <a href="http://www.milma.com">www.milma.com</a> .	
j.	KCMMF shall not take any responsibility for any delay in receipt of the bidding document if it is sent by post.	

Thiruvananthapuram.

Date: 17.01.2026

**MANAGING DIRECTOR.**

KCMMF LTD.

## **COMMERCIAL TERMS AND CONDITION**

### **1. Nature of work:**

Providing and fixing thermal insulation to rooftop area using Aeroflex thermal insulation material at KCMMF Ltd., Head Office, Pattom, Trivandrum.

### **2. Price Basis:**

The bidder shall quote their rates in the standard **Quotation Submission Form** provided indicating the breakup details. The quoted rates shall be in Indian Rupee and on FOR basis, inclusive of all taxes, duties, loading charges, transportation to site, unloading charges at site, insurance and all other incidental expenses.

### **3. Validity:**

The offer should remain valid for acceptance for a period of 60 (Sixty) days from the date of opening of bids

### **4. Period of completion:**

The works shall be completed within 30 days from the date of receipt of this order.

### **5. Delivery:**

The item should be supplied within 30 days from the date of receipt of order in the following address. However early delivery period will be appreciated. In case of failure by supplier in making delivery, within the time specified, the Federation reserves the right to terminate the order, without assigning any reason thereof.

### **6. Address of Consignees & Bills in favour of:**

The Managing Director  
Kerala Co-operative Milk Marketing Federation Ltd  
Pattom Palace P O  
Trivandrum - 695 004  
GST: - 32AAAK5375M3ZE

### **7. Payment:**

- a. 90% payment after Providing and fixing thermal insulation to rooftop area using Aeroflex thermal insulation material works.
- b. Final 10% will be released against submission of a bank guarantee for a period of 3 year for an equal value from a Nationalized Bank/Scheduled Bank/New Generation Bank. In case the bank guarantee is not submitted, the 10% payment will be released after the guarantee period of 3 years.

## **8. Insurance:**

The supplier shall arrange insurance coverage according to dispatch instructions issued by the buyer in the name of The Managing Director, KCMMF Ltd., and should cover all dispatches. However, to avoid complication that may arise at the time of settlement of claims by the undertakers for the transit losses, it is proposed that the insurance coverage shall be analyzed by the supplier as under:

- a. Supplier should arrange insurance coverage commencing from their warehouse/works to the factory of the buyer.
- b. The cover provided by the insurance will be in such currency and in such amount so as to allow complete replacement for any item lost or damaged.

## **9. Guarantee:**

The contractor shall guarantee to repair/replace without any extra cost, the items supplied in part or full if found defective due to bad designing, poor workmanship or substandard material within the warranty period from the date of completion of supply / commissioning in all respects. The entire expenditure towards replacement/repair shall be borne by supplier.

## **10. Submission of Quotations and Opening:**

Quotation No: KCMMF/KHO/PROJ/169/2026

Date & Time of Opening: 23.01.2026 at 3.00.pm

The offer shall be submitted in original in a sealed cover Quotation No. KCMMF /KHO/PROJ /169/2026.

The offers should reach this office on or before 14.00 hrs. on 23.01.2026 and will be opened at 15.00 hrs on the same day in the presence of interested quotationers or their authorized representatives.

## **12. Delays in the Contractor's Performance:**

- 12.1 Delivery of the Goods and performance of services shall be made by the Contractor in accordance with the time schedule specified by the KCMMF Ltd in its Schedule of Requirements.
- 12.2 An unexcused delay by the Contractor in the performance of its delivery obligations shall render the Contractor liable to any or all of the following sanctions: forfeiture of its performance security, imposition of liquidated damages and/or termination of the Contract for default.
- 12.3 If any time during performance of the contract, the contractor or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, Contractor shall promptly notify KCMMF LTD

in writing of the fact of delay, its likely duration and its cause(s). As soon as practicable after receipt of the Contractor's notice, the KCMMF LTD shall evaluate the situation and may at its discretion extend the Contractor's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

### **13. Liquidated Damages**

13.1 If the Contractor fails to deliver any or all of the Goods or perform the Services within the time period(s) specified in the Contract, the KCMMF LTD shall, without prejudice to its other remedies under the Contract, deduct from the Contract price, as liquidated damages, a sum equivalent to:

- I. 0.5% of the full contract value for each week of delay
- II. The total amount so deducted shall not exceed 5% of the Contract value. Once the maximum is reached, the KCMMF LTD may consider termination of the Contract.

### **14. Force Majeure:**

14.1 The Contractor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

14.2 For purposes of this clause, "force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the KCMMF LTD either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

14.3 If a Force Majeure situation arises, the Contractor shall promptly notify the KCMMF LTD in writing of such condition and the cause thereof. Unless otherwise directed by the KCMMF LTD in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

### **15. General:**

- a. No telegraphic/email/telephonic tender will be considered.
- b. The undersigned reserves the right to accept/reject the quotation in part or full.

## Technical Specifications

Sl No.	Description	Unit	Quantity
1.	<p><b>Under Deck Insulation</b></p> <p>Providing and fixing thermal insulation to rooftop area using Aeroflex thermal insulation material of 19 mm thickness, fixed with E-Bond adhesive and secured using 18-gauge GI binding wire, complete in all respects for effective reduction of heat gain through the roof.</p> <p><u>Scope of work.</u></p> <ul style="list-style-type: none"> <li>• Supply of Aeroflex closed -cell elastomeric thermal insulation sheets, 19mm thick</li> <li>• Surface preparation of existing rooftop/ roof sheet area.</li> <li>• Application of E-Bond insulation adhesive as per manufacturer's specifications.</li> <li>• Mechanical fixing and reinforcement using 18- gauge GI wire at required intervals</li> <li>• Proper Joint sealing to ensure continuity of insulation and thermal performance.</li> <li>• Cutting, laying , alignment, finishing and cleaning of the work area.</li> <li>• All materials, labour, tools, scaffolding, handling and incidental works required for completion.</li> </ul>	sqft.	1500
2	Installation Cost		